

STAT

17 May 1984

MEMORANDUM TO: Deputy Director for Administration

FROM:

[REDACTED]

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SUBJECT: Safety of New Cigarette/Paper Waste Disposal
Receptacles Installed in Elevator Waiting Areas

1. As a concerned employee, who is deathly afraid of fires and potential fire hazards, I need substantive assurances that the new waste receptacles installed throughout Headquarters are not potential fire hazards. I have the perception that a careless individual could easily flick a cigarette ash or toss a cigar into the slot intended for paper which is directly below the ash try, thereby creating a smoldering or blazing inferno within a matter of minutes. The plastic bags now installed in some of these disposals only increase my concern about the possibility of fires since a person does not have to be wantonly careless to cause an accident.

2. To see that prompt attention is given to this matter, I intend to send copies of this memo to the CIA Safety Officer and the Director of Logistics. A copy is also going to the Chairman on the CIA Environmental Committee because these disposals are not only of questionable utility, they are also unattractive.

[REDACTED]

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Distribution:

Original - Addressee

1 - CIA Safety Officer

1 - D/Logistics

1 - C/CIA Environmental Committee

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Answer by DOA

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